

# Historic District Review Board

## Regular Session

December 19, 2006

At approximately 4:45 p.m. in Town Council Chambers Chairman Russ Dunton called to order the Regular Session of the Historic District Review Board. In addition to Chairman Dunton, present were Jan Neville, Bob Sellers, Dianne Davis and Melvin Dudley. Also present were Town Planner Jason Pruitt, Town Clerk Joy Pelletier and two members of the Public.

Dianne Davis led the Invocation and all recited the Pledge of Allegiance.

**Motion made by Melvin Dudley, seconded by Dianne Davis and unanimously approved to accept the agenda as presented.**

**Motion made by Dianne Davis, seconded by Bob Sellers and unanimously approved to accept the minutes as amended.**

### Old Applications

None

### New Applications

- A. *218 Randolph Avenue – C. Michael Hellberg – New accessory building*  
Jason Pruitt reviewed the package information with the Board. He stated the new building would be a barn style to be used as a two car garage. He also pointed out the height and footprint of the building fits all the guidelines. Mr. Hellberg pointed out the new accessory building would be shielded from view by the main structure. Mr. Hellberg stated he chose the barn style building as it is less boxy, more aesthetically pleasing and less obtrusive if seen from Randolph Ave.

**Motion made by Melvin Dudley, seconded by Jan Neville and unanimously approved to accept the application as presented.**

### Other Business

- A. *Historic District Review Board By-Laws*  
Chairman Dunton covered the by-laws line by line to be certain each item met the approval of all Board members. All questions and suggestions were addressed.

**Motion made by Melvin Dudley, seconded by Bob Sellers and unanimously approved to adopt the By-Laws as presented.**

*B. Virginia Department of Historic Resources Certified Local Government Program*

Jason Pruitt updated the Board on the progress of the application process, shared the application with attachments, and asked for any input. He also mentioned Leon Parham had agreed to serve as an architectural advisor to the Board when needed.

**Motion made by Dianne Davis, seconded by Melvin Dudley and unanimously approved to appoint Leon Parham to serve in the architectural advisory capacity.**


**Announcements**

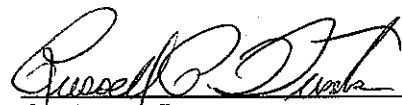
Melvin Dudley, the liaison between the TEA-21 committee and the Historic District Review Board, presented a copy of the proposed multi-use path. He mentioned the Land Studio, p.c. had been chosen through the procurement process to be the design architects.

Jason Pruitt reported on the at-grade crossing and Fig St. extension. He stated VDOT was opposed to at-grade crossing, but our Annexation Agreement addresses it as something to be stated in VDOT's six year plan. He stated the situation was being pursued.

Coast Guard quarters were discussed. In the discussion it was stated that the Coast Guard was getting out of housing. In this area the few guardsmen that qualified for housing were given a housing allowance. It was understood the current housing needed so much maintenance that it was financially prohibitive to make all the repairs needed.

**Motion made by Dianne Davis, seconded by Melvin Dudley and unanimously approved to adjourn the meeting.**

  
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Town Clerk

  
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Chairman Dunton