

Historic District Review Board

Regular Session

July 18, 2006

4:30 P.M.

At approximately 4:30 p.m. in the Town Council Chambers, Chairman Dunton called to order the Regular Session of the Historic District Review Board. In addition to Chairman Dunton, present were Jan Neville, Melvin Dudley, Dianne Davis and Bob Sellers. Also present were Town Planner Jason Pruitt, Town Clerk Joy Pelletier and 3 members of the Public.

Melvin Dudley led the Invocation and all recited the Pledge of Allegiance.

Motion made by Dianne Davis, seconded by Jan Neville and unanimously approved to accept the agenda format by adding Item D under New Business.

Motion made by Dianne Davis, seconded by Jan Neville and unanimously approved to accept the minutes as presented.

New Applications

- A. 525 Jefferson Ave. – George Foster – Modifications to existing residence
Jason Pruitt introduced Leon Parham who was present to represent the applicant. The main request was for a proposed rear addition for two and one half stories with a one story enclosed porch. Roofing, windows doors foundation siding and chimney were all discussed.

Motion made by Melvin Dudley seconded by Dianne Davis and unanimously approved to accept the application as submitted.

- B. 620 Tazewell Ave. – Rodney Deane – Modifications to existing residence
Leon Parham was again representing the applicant to answer any questions regarding the proposed addition which would span approximately one-third of the building's rear. The doors, windows, roofing, siding and foundation materials were all discussed. Also mentioned was the accessory building which would be moved and repaired. A standing seam metal roof and siding materials to match the main structure were proposed.

Motion to accept the application as presented was made by Melvin Dudley, seconded by Bob sellers and unanimously approved.

- C. 547 Mason Ave. – Clifton Seaton – Modifications to existing residence
Jason Pruitt explained this structure, in the past, supported a rear second story terrace which had been removed. He reported this application was a proposal to replace the terrace.

Melvin Dudley made a motion to approve the application as presented. Dianne Davis seconded the motion which was unanimously approved.

- D. 555 Mason Ave – David Gomer – Change Garage Door
Mr. Pruitt explained the existing door was not functional. Exhibits of the new door panel design and glass windows were distributed for discussion and approval.

Motion made by Bob Sellers, seconded by Melvin Dudley and unanimously approved to accept the application as presented.

Other Business

- A. High School Renovation Options

Mr. Pruitt reviewed with the Board the work completed to date by the consulting firm of Shriver and Holland and briefly went over the items identified as step two of the process. He then related during a recent asbestos inspection, materials containing asbestos were found throughout the building. It was estimated the abatement could range between \$300,000 and \$500,000. Mr. Pruitt indicated the fiscal year capital budget allocated \$100,000 for the design, engineering investigations and construction drawings and although it may seem a significant expenditure, the total estimated project cost may be \$4.0M. He did state, however, the use of tax credits and grants could make this project affordable.

Mr. Pruitt stated the Town Manager, Tim Krawczel, had submitted a report to Town Council requesting authorization to analyze the inspection report and develop an action plan, and to proceed with soil testing, etc. staying within a budget of \$40,000.

Motion made by Melvin Dudley, seconded by Bob Sellers and unanimously approved to relay to Town Council their endorsement of the Town Manager's request to spend up to \$40,000 in going forward with the next step towards renovation.

Additional discussion over the asbestos in the floor tiles and walls and stabilization of the structure followed.

- B. Implementation of Harbor Master Plan

Mr. Pruitt briefly outlined the implementation options which had been discussed at the July 11, 2006 work session. The major emphasis of the outline was the use of the Harbor Master Plan as an addendum to the Town's Comprehensive Plan, and its use as a zoning tool. Mr. Pruitt also mentioned the Historic District Review Board may be the ones asked to administer the new guidelines. If so, it may be necessary to expand the Board's membership from five to seven members.

- C. Preserving Historic Landmarks – Rosenwald School

Mr. Pruitt indicated there was no new information on this topic, but the Town Council will be reviewing this item at their next Regular Session. It was suggested by the Board for future reference perhaps the title of the School should be changed to the Cape Charles Elementary School as this was more recognizable to the local residents than "Rosenwald School".

- D. Historic District Demolition Regulations – Zoning Ordinance Section 8.21
Again, Mr. Pruitt stated there was no new information on this topic as the Town Council will be reviewing this item at the next Regular Session.

Motion made by Dianne Davis, seconded by Jan Neville and unanimously approved to adjourn the meeting.

Chairman

Town Clerk