

## **HISTORIC DISTRICT REVIEW BOARD**

*July 19, 2005*

*4:30 p.m.*

At approximately 4:30 p.m. on July 19, 2005, Chairman Russ Dunton called to order the meeting of the Historic District Review Board. In addition to Chairman Dunton, Melvin Dudley, Dianne Davis, and Greg Lohse were present. Jan Neville arrived at approximately 4:40. Town Manager, Tim Krawczel, Town Planner, Jason Pruitt and Town Clerk, Joy Pelletier, were also present.

Members of the Public Present: 2

### **Invocation and Pledge of Allegiance**

~~Melvin Dudley~~ Dianne Davis (8/16/05) led the invocation. All recited the Pledge of Allegiance.

### **Consent Agenda**

**Motion was made by Melvin Dudley seconded by Greg Lohse and unanimously approved to approve the agenda format.**

**Motion was made by Dianne Davis, seconded by Greg Lohse and unanimously approved to accept the minutes of February 15, 2005 as amended.**

**Motion was made by Melvin Dudley, seconded by Greg Lohse and unanimously approved to accept the minutes of May 17, 2005 as presented.**

**Motion was made by Melvin Dudley, Seconded by Dianne Davis and unanimously approved to accept the minutes as modified.**

### **Old Business**

A. 10 Peach St – Stephen C. Michel – Addition to existing structure

Chairman Dunton began the discussion with the Rooftop addition and how it affected the streetscape. Limited discussion took place over the design and building materials. Chairman Dunton also complimented the Michels on saving a decaying structure making it a usable building.

**Motion made by Melvin Dudley seconded by Jan Neville and approved with one opposed to adopt Leon Parham's architectural drawings as presented.**

B. Accessory Buildings – Report from Planning Commission

Chairman Dunton once again recapped the position of this Board making the ordinance more restrictive.

**Melvin Dudley moved that Chairman Dunton take to the Town Council and the Planning Commission the following changes to the Zoning Ordinance Article IV, Section 4.2, E accessory buildings: 5. the sum of the foot print square footage of all buildings on the lot shall be less than 50% of the total lot square footage and no larger than 150 square foot building, 1 story storage only; 6. the sum of the foot print of all accessory buildings should be less than the footprint of the primary residence or (some quantity to be determined) square footage whichever is less; 7. no accessory structure should be higher than the main structure or 24 feet high, whichever is less. Greg Lohse seconded the motion which was unanimously approved.**

**New Business**

A. 409 Nectarine St – Tim Krawczel – Modifications to existing structure.

Chairman Dunton began the discussion by mention the structure is a non-conforming structure which sits on a non-conforming lot. The discussion continued with the content including decreasing size of porch to be more consistent with guidelines, windows and other building materials. It was stated the integrity of the historic nature was to be preserved whenever possible.

**Motion made to approve the plans as presented by Melvin Dudley, seconded by Greg Lohse and unanimously approved.**

C. Yorktown Trip

Jason Pruitt announced the Planning Commission’s desire to visit Yorktown to see what they have done with their downtown and harbor area and asked ~~is~~ if (8/16/2005) HDRB members would be interested in joining the group. Discussion followed.

**Announcements**

Dianne Davis took this time to express her views over the changes taking place in Cape Charles. Discussion followed over the written guidelines and consistency in the approval process. Greg Lohse made a comment that perhaps we should more stringently interpret the guidelines

**Motion made by Dianne Davis, seconded by Greg Lohse and unanimously approved to adjourn.**

---

Chairman

---

Town Clerk