



## **TOWN COUNCIL & PLANNING COMMISSION**

### **Joint Meeting**

Town Hall  
April 16, 2009  
6:00 p.m.

At approximately 6:00 p.m. at the Town Hall, Vice Mayor Chris Bannon called to order the Work Session of Town Council. In addition to Vice Mayor Bannon, present were Councilmen Burdiss and Veber. Councilman Evans arrived at 6:05 p.m. and Councilman Elliott arrived at 6:15 p.m. Mayor Sullivan and Councilman Bennett were not in attendance. Also present were Town Planner Tom Bonadeo and Town Clerk Libby Hume.

Chairwoman Joan Natali called to order the Reconvened Meeting of the Planning Commission. In addition to Chairwoman Natali, present were Commissioners Eileen Cobb, Malcolm Hayward, Dennis McCoy and Roger Munz. Commissioner Bruce Evans arrived at 6:05 p.m. Commissioner Ken Kuttler was not in attendance.

Town Planner Tom Bonadeo informed the Council that the Planning Commission was required to review the Comprehensive Plan every five (5) years pursuant to §15.2-2230 of the Code of Virginia. The Planning Commission has been meeting at least two (2) times each month for over two (2) years in order to complete this rewrite of the Comprehensive Plan. The purpose of today's meeting is to review the draft of the updated Comprehensive Plan and make any necessary changes as suggested by the Town Council. If all attendees are satisfied with this draft of the updated Comprehensive Plan, a public hearing will be scheduled to hear public comments.

Tom Bonadeo continued by stating that only one of the appendices, Cape Charles Comprehensive Plan Update Existing Conditions, was included in the agenda packet because the Council had previously reviewed the other documents included in the appendices.

Before moving to the review of the draft Comprehensive Plan, Tom Bonadeo showed photographs of the buildings along Mason Avenue from 1997, which were provided by Mr. Leon Parham. The majority of the buildings shown have been updated over the past twelve (12) years.

There was much discussion regarding the draft Comprehensive Plan and that various programs outlined by the Planning Commissioners. The attendees agreed that there are many great ideas, but the Town has limited resources and must depend on volunteers willing and able to participate in the various organizations. Councilman Burdiss expressed that the Town has many good volunteers but staff time needs to be allocated to assist in the coordination of the various activities, to ensure the proper procedures are followed and to keep the Council informed.

The Council agreed that this draft of the Comprehensive Plan was very easy to read and emphasizes the infrastructure of the Town which, in turn, could benefit all residents and business owners in the Town. Councilman Evans stated that the Planning Commission worked very diligently over several years and gave his appreciation to former Chairwoman Cela Burge for pulling it all together and to Joan Natali and Eileen Cobb for drafting the majority of the language as well as Malcolm Hayward who drafted the language for the Economic Vitality section.

There was further discussion regarding the Town boundary, the Corridor Overlay and Town Edge. Joan Natali stated that Northampton County is dissolving the Joint Planning Commission and moving toward a County Planning Commission. She continued by stating that this may be an opportunity for Cape Charles to work with Cheriton regarding the Town Edge.

The Council members and Commissioners were polled regarding their preference to hold separate public hearings or a joint public hearing.

**Motion made by Eileen Cobb, seconded by Malcolm Hayward, and unanimously approved by the Planning Commission to schedule a joint public hearing on Tuesday, May 5, 2009, beginning at 6:00 p.m., immediately prior to their regular meeting.**

A Special Meeting of the Town Council will be held on Monday, April 20, 2009, beginning at 5:45 p.m. to discuss and approve the scheduling of a joint public hearing on May 5, 2009.

**Motion made by Councilman Veber, seconded by Councilman Elliott and unanimously approved to adjourn the Council Work Session.**

**Motion made by Commissioner Roger Munz, seconded by Commissioner Malcolm Hayward and unanimously approved to adjourn the Reconvened Meeting of the Planning Commission.**

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Vice Mayor Bannon

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Chairwoman Joan Natali

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Town Clerk