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## **TOWN COUNCIL Work Session**

**October 27, 2006**

**3:00 p.m.**

At approximately 3:00 p.m. on October 26, 2006 in Town Council Chambers, Mayor Dora Sullivan called to order the Town Council Work Session. In addition to Mayor Sullivan, present were Council persons Evans, Bannon, Harris, and Brown. Also in attendance was Town Manager Tim Krawczel.

### **Business**

#### **A. *Fire Truck***

Town Manager Tim Krawczel reviewed with Council the request for and subsequent process of obtaining an aerial ladder fire truck for the Cape Charles Volunteer Fire Company. He then discussed where the budget could be adjusted in order to allocate unbudgeted funds for the purchase of the truck. The adjustments would include reducing the following budget items: school renovation, a skateboard park, sports equipment, and parks & open space. Fire Chief Steve Wilson was asked to comment on the Fire Company's investment of the truck. He commented additional apparatus to meet ISO requirements must be purchased for a minimum of \$9,000; other equipment could be added later. All of this would be covered by the Fire Company. The Fire Chief emphasized this equipment is not from a wish list but is a requirement of the Insurance Services Organization due to the growth in the area.

Mayor Sullivan brought up an idea of sharing the Fire Company building with the Town as additional Town operating space was needed. The Fire Chief indicated this would be a topic to cover with the other members of the Fire Company but he thought an agreement could be reached. He did ask, however that the Fire Truck and the sharing of space be looked at as separate issues.

#### **B. *PPRTA***

Town Treasurer Pat Buckley gave a brief synopsis of the tax billing process using the Town's newly installed software. She then reported on the changes to the Personal Property Tax Relief Program. Although the number of vehicles in Cape Charles has increased, the amount of rebate from the State has decreased giving only 45% relief to the residents of Town versus 70%. Her concern was for the increase to the residents of

Town. She reminded the Council members that the increase in the number of vehicles equated to an increase in the amount of revenue, therefore a larger rebate to the citizen could be afforded. Her recommendation was to change the relief to \$1.50.

Councilman Evans interjected a comment on the upcoming expenditures to the water and sewer plants not being covered by revenues; therefore taxes may have to be raised. Ms. Buckley verified the areas in which the revenue is lower than budgeted. She did explain, however, there would be supplemental tax bills sent out on properties with a total assessment of over one million dollars which will bring in tax revenue above the forecasted budget.

The consensus was to not make any changes.

**C. *Harbor***

Tim Krawczel presented a proposal to finish the decking and handicap accessibility to the Harbor Master building. Mr. Krawczel reported by using our own stockpiled materials the bid came in well below budget. Council wanted assurance the contractor was licensed and the deck would be inspected.

**D. *11 Park Row***

Mayor Sullivan introduced Jim Alberts, the developer of the property. He was attending the meeting to resolve the matter of landscape encroachment on Town property. She provided a brief history of the original agreement between Mr. Alberts and the Town concerning encroachment of air handlers on Town property.

Mr. Alberts explained the reasoning behind planting the bushes was to protect the property from pedestrians walking across the property through the dark alley. He explained the bushes would have no bearing on the ten foot wide path he had agreed to construct for the Town, unless they must be moved in order to make room for the path.

It was suggested to put the matter of the bushes aside until the pathway design was agreed upon and the Town Manager would draft a letter outlining the desires of both parties.

**Motion to adjourn at approximately 6:00 p.m. made by Charles “Sambo” Brown, seconded by Mary Harris unanimously approved.**

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**Mayor**

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**Town Clerk**

