



# Cape Charles Gazette

Publication Date: August 5, 2011

We hope that you will enjoy reading the Cape Charles Gazette which is the electronic newsletter published from time to time by the Town Manager on behalf of the municipal government of the Town of Cape Charles. The Gazette provides a variety of information that we believe will be useful to the citizens and businesses of Cape Charles as well as those who plan to travel to Cape Charles or have any interest in our Town or the Town's government. The Gazette provides information on actions being undertaken or being considered by the Town government, upcoming activities in the Town, important public safety and security issues and emergency announcements.

We welcome your responses which may be sent to [gazette@capecharles.org](mailto:gazette@capecharles.org), by regular mail to 2 Plum Street, Cape Charles, VA 23310 or by calling (757) 331-3259.

We also encourage you to visit the Town's website at [www.capecharles.org](http://www.capecharles.org) where you will find up-to-date information about the operation of the Town government.



Courtesy of Nancy Vest



## Come Celebrate With Us!

### Cape Charles ~ Virginia's Treasure By the Bay

August 5-September 5, 2011

The 125<sup>th</sup> Anniversary Celebration officially begins today! The Chesapeake Bay Buy Boats arrived at the Cape Charles Harbor yesterday as part of their annual reunion tour and the boats will be open to the public from 11 AM – 4PM today and 12 PM – 4 PM Saturday. There are numerous activities planned throughout the month, but this weekend will be extremely exciting with including Harbor parties on Friday and Saturday nights, a parade on Saturday morning with 120 Shriners and 70 members of the Knights of Columbus as our special guests! Please click the links below for the complete schedule of events!

[Chesapeake Bay Buy Boat Reunion Events](#) / [125<sup>th</sup> Anniversary Celebration Event Schedule](#) / [125<sup>th</sup> Anniversary Event Guide](#)

#### EMAIL CONTACTS:

[Mayor](#)  
[Town Council](#)  
[Town Manager](#)  
[Treasurer](#)  
[Town Clerk](#)  
[Code Enforcement](#)  
[Town Planner](#)  
[Public Works/Utilities](#)  
[Harbor](#)  
[Library](#)  
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[Newsletter Feedback](#)



#### TOWN HARBOR—VA CLEAN MARINA

Smitty Dize, Harbor Master, reported the following:

- The current Harbor office hours are 8AM – 6PM Monday through Thursday and 7AM – 7PM Friday through Sunday & Holidays.
- The [Chesapeake Bay Buyboat Association](#) is holding their Annual Reunion at Cape Charles. The boats arrived yesterday afternoon and will be at the Harbor until 8/8/2011. The boats will be open to the public to tour on Friday and Saturday. Please click on the Schedule of Events for a list of all activities. We are definitely excited to be hosting their event this year! [SCHEDULE OF EVENTS](#)
  - Staff would like to thank all the sponsors for the Buy Boat Reunion: Wendell Distributing Co. Inc., Cape Charles Water Sports, Breezes Day Spa, Bay Creek Resort & Club, Bayshore Concrete Products, Blue Heron Realty, Cherrystone Aqua Farms, Langley & McDonald, Atlantic Surveyor, Cape Charles Coffee House, Bagwell Gas & Oil, Bank of America, Watson's Hardware, Bayside Café, Seagate Bed & Breakfast, Dr. Titcomb, Sullivan's Office Supply, Rejuvenating Body Therapies, SpinSheet & PropTalk Magazine, John Burdiss – Attorney at Law, Bay Storage, SunTrust Bank, Kelly's Gingernut Pub, VBWebsites, Lighthouse Café, TW & Sons Seafood, Captain Ed, Inc., J.A. Habel Corp, Chapman Electric, Williams Welding, Broadwater Oyster Co., and Cape Charles Marine!
  - A special thank you to all the Town Staff, especially the Harbor staff, the Public Works crew, and Jen Lewis, for their help in putting this event together!
- **Harbor Redevelopment Project – Phase 1:**
  - 9 responses were received from the Request for Qualifications for the Harbor Bath House Design-Build Project. A committee is currently reviewing the responses and will be providing a Request for Proposals to the qualified firms.
- A fence has been erected at the Railroad Crossing at the Harbor to limit the traffic to golf carts and pedestrians only. This thoroughfare was never intended for vehicular traffic and trespasses on private property. Bay Coast Railroad has agreed to allow golf carts and pedestrians to cross their property to travel to and from the Harbor.



## TOWN HARBOR—VA CLEAN MARINA (CONTINUED)

- **FYI** – 148,320 lbs. of crabs, 24,568 lbs. of fish, and 3,972 lbs. of horseshow crabs were brought into the Harbor during the month of July.
- Follow the **Cape Charles Town Harbor** on Facebook by [clicking here!](#) Information on upcoming events are posted weekly.
- **Save the Date!**
  - The **5<sup>th</sup> Annual Blessing of the Fleet** has been scheduled for 4/13/2012 to begin at 5:30 PM.

## CODE ENFORCEMENT

Jeb Brady, Code Official, reported the following:

- **Central Park Project:**
  - The final bill to the contractor has been approved with the exception of 3 items that have not been resolved.
  - A quote has been received to correct the problems with the fountain bowl and base.
  - The Town is working with the contractor to resolve the draining problem.
- 30 Erosion & Sedimentation Control inspections, 63 building inspections and 1 zoning clearance were performed in July. 2 courtesy commercial inspections and 5 courtesy residential inspections were completed. 1 Public Utilities Shallow Well permit was issued.
- Jeb continues the site inspections on the New Wastewater Treatment Plant project.

## RECREATION DEPARTMENT

Jen Lewis, Community Events / Recreational Coordinator, reported the following:

- Jen has been extremely busy over the last month with all the activities in Town in relation to the New Roots Youth Garden, Chesapeake Bay Buy Boat Reunion and the 125<sup>th</sup> Anniversary Celebration in addition to the normal activities with the Arts & Crafts, Teen Nights and Kids Movies, etc. Attendance is up for all programs in Town!
- The activities at Central Park and the beachfront are picking up! If you are interested in holding an event at either facility, please complete the appropriate Use of Facility application and submit it to [Jen Lewis!](#) [Use of Facility Application – Central Park](#) / [Use of Facility Application – Other Areas](#).
  - If you are interested in holding your event at the Cape Charles Harbor, please complete the [Use of Facility Application – Cape Charles Harbor](#) and submit it to [Harbor Master Smitty Dize](#).

## CAPE CHARLES MEMORIAL LIBRARY

Ann Rutledge, Library Manager, reported the following:

- During the month of July, a total of 68 children and caregivers attended the **Toddler/Preschool Storytime** which is held on Thursdays at 10:30 AM. Thank you to our wonderful volunteer, Terry Strub, for presenting Storytime each week!
- The book displays for the month of July featured books for children and adults on folk tales, fairy tales and books of fantasy to support our Summer Reading Program theme **Amazing Tales at Your Library**. At the end of the month, a book display for the Cape Charles 125 Years Celebration was added which includes books about Cape Charles, the Eastern Shore and the Sears homes.
- The **2011 Summer Reading Program – Amazing Tales at Your Library** continues with record attendance at the programs! 74 Children have signed up to read books this summer. Jen Lewis presents **Arts & Crafts** on Wednesday mornings and Wednesday **Movie Nights**. A special program, **Around the World with the Living Museum** was held on 7/5, storyteller **Ginger Inabinet** was here on 7/14 and magician **Rob Westcott** was here on 7/20. The Library served a total of **399 parents and children** in our programs in July. A special thank you to the **Friends of the Cape Charles Memorial Library** for funding all the special programs!
- The 7 public computers at the Library have been very busy as well as Wi-Fi usage.
- Check out the Cape Charles Memorial Library on Facebook by [clicking here!](#)
- The Friends of the Cape Charles Memorial Library also has a Facebook page. You can follow them by [clicking here](#).

## POLICE DEPARTMENT

Sambo Brown, Chief of Police, reported the following information:

- The law enforcement statistics for the month of July:
  - 34 calls for service within Cape Charles were received.
  - 23 calls for service outside of Cape Charles were received.
  - 0 felony arrests, 1 misdemeanor arrest and 0 DUI arrests were made.
  - 32 traffic summonses and 31 traffic warnings were issued.
  - 7 parking tickets were issued.
  - 10 calls were received to assist Fire & Rescue.
  - 13 calls were received to assist the Northampton County Sheriff's Office.
  - 2 calls were received to assist the Virginia State Police.
- For **non-emergency police assistance**, please call 678-0458.



# Cape Charles Gazette

Page 3

## TOWN CLERK

Libby Hume, Town Clerk, reported the following information:

- **Upcoming Meetings:**

Thursday, August 11, 2011:

**Town Council Regular Meeting** starting at 6:00 PM at the St. Charles Parish Hall. [AGENDA](#)

Tuesday, August 16, 2011:

**Broadband Management Team Meeting** starting at 2:00 PM at the Town Hall.

**Historic District Review Board Meeting** starting at 4:30 PM at the Town Hall.

Thursday, August 18, 2011:

**Harbor Area Review Board Meeting** starting at 6:00 PM at the Town Hall. (*tentative*)

Thursday, August 25, 2011:

**Town Council Work Session** starting at 6:00 PM at the Town Hall.

Tuesday, September 6, 2011:

**Planning Commission Regular Meeting** starting at 6:00 PM at the Town Hall.

Thursday, September 8, 2011:

**Town Council Regular Meeting** starting at 6:00 PM at the St. Charles Parish Hall.

- The Town offices will be closed on Monday, September 5, 2011 in observance of Labor Day.

- **Cape Charles is Looking for a Few Good Volunteers!** The Town is seeking citizens who are interested in volunteering their time in assisting the community on the following Boards:

- **Historic District Review Board.** The Historic District Review Board oversees the Town's Historic District. Regular meetings are held the third Tuesday of every month at 4:30pm. Work sessions are scheduled on an as-needed basis.
- **Planning Commission.** The Planning Commission serves as an advisory body to the Town Council for planning-related matters. Regular sessions are held the first Tuesday of every month at 6:00pm. Public hearings and work sessions are scheduled on an as-needed basis.

If you are interested in serving on either the **Historic District Review Board** or **Planning Commission**, please complete the Cape Charles Boards & Commission Application (see below) and return it to Libby Hume.

- **If you are interested in serving on any of the Town's boards, even if there is currently no vacancy on the Board or Commission of your choice, please complete the [Cape Charles Boards & Commission Application](#) and return it to Libby Hume at the Town Hall or send by email to [clerk@capecharles.org](mailto:clerk@capecharles.org).**

## PLANNING DEPARTMENT

Tom Bonadeo, Town Planner, reported the following:

- The **Planning Commission** held their regular meeting on 8/2 and worked on a Sign Ordinance with a goal to make it more readable and enforceable.
- Northampton County has asked VDOT to add Route 642 (Old Cape Charles Road) to their 6-year plan and the Town is working with the County and VDOT on the scope of work. Input from the Town of Cape Charles and Bay Creek Resort & Club suggests traffic calming features to lower the speed limit in Town to 25 MPH.
- The **Historic District Review Board** held their regular meeting on 7/19 and reviewed the following projects involving building repair and home remodeling:
  - An addition to a home in the 600 block of Randolph Avenue was approved. This building had been vacant for several years and under Code Enforcement.
  - The lintel replacement for the Municipal Building at 2 Plum Street was approved.
- Gamesa is still doing research and a modification to the permit was received this week. A surface buoy will be attached to the bottom monitoring equipment for remote data retrieval. The yellow buoy will be on the surface near the Old Plantation Light in the vicinity of the proposed turbine.
- Tom is also working on the following:
  - The Design-Build Project for the Harbor Bath House. The Request for Qualifications (RFQ) was advertised and 9 responses were received. A Committee, comprised of Tom, Harbor Master Smitty Dize, Code Official Jeb Brady, Consultant Bob Panek, Town Manager Heather Arcos and Tom Langley of Langley & McDonald, are reviewing the pre-qualification proposals and will meet on 8/12 to review the scoring of the responses.
  - Rewriting the Cape Charles portion of the Hazard Mitigation Plan for the Eastern Shore. A meeting is scheduled with the Accomack-Northampton Planning District Commission later this month.
  - Zoning compliance reviews and enforcements.



# Cape Charles Gazette

Page 4

## PUBLIC UTILITIES / PUBLIC WORKS

Dave Fauber, Director of Public Works / Public Utilities, reported the following information:

- **Public Works:**
  - Completed projects include:
    - The new Public Works building should be delivered in September and will be constructed on the Town property located behind Rayfield's. An Invitation for Bids was advertised with a deadline of 8/3. Unfortunately, no bids were received. Staff is researching options on the installation of the concrete slab.
    - New radios have been purchased for the Public Works personnel to make it easier for them to be contacted during the workday.
    - The Public Works crew helped the Public Utilities crew with meter reads.
  - Upcoming projects include:
    - Repairs to the Municipal Building window lintels.
    - The flag poles donated by Bayshore Concrete will be installed at Central Park.
- **Public Utilities:**
  - Completed projects include:
    - The quarterly Town water distribution system flush was completed the last week of July.
  - Ongoing projects include:
    - The Town is working with the DEQ to finalize the Keck Well Aquifer Test Plan. Data is being collected for response to the DEQ review letter.
    - The right-of-ways for the Keck Well pipe line are being surveyed.
    - Flow data is being collected looking for sources of inflow and infiltration in the Plum Street Pump Station Basin sewer mains. The current flow meter location is the corner of Madison Avenue and Plum Street.
    - As part of our inflow and infiltration project all the roof gutter systems along Mason Avenue are being surveyed to look for connections to the sewer system.
    - The annual inspection of sewer pods in Bay Creek and Marina Village is 75% complete.
  - Upcoming projects include:
    - Draw down and yield testing on the Keck Wells for the DEQ.
    - Preliminary Engineering Report for the connection of the Keck Wells.
    - Closed circuit TV inspection of sewer lines.
    - New generators will be installed for the Plum Street and Pine Street Pump Stations.

## TOWN MANAGER

Heather Arcos, Town Manager, reported the following:

- **Harbor Development:** As a result of the 7/28 Town Council Work Session, staff has begun the work of gathering information for ground lease options for a possible restaurant at the Harbor, as defined in the 2006 Harbor Master Plan.
- **Virginia Economic Development Partnership / Liz Povar:** On 7/21 the Town Council held a Work Session and heard a presentation from Ms. Liz Povar of the Virginia Economic Development Partnership. Council requested some information from Ms. Povar regarding various programs that may be of benefit to the Town.
- **Landscaping at Cape Charles Entrance at Route 13:** The Town is soliciting pricing from area surveyors to complete the VDOT survey requirement in order to obtain approval of the landscaping plan proposed by Bay Creek. Bay Creek is planning to begin planting in the fall.
- **Mason Avenue Forcemains and Sewer Project:** It has been made clear to the contractor, in writing and at the progress meeting, that the last block of Mason Avenue must be clean and passable by close of business on 8/5 to support the parade on 8/6.
- **Golf Cart & Bike Path:**
  - The Town's portion of the Golf Cart Path enabling golf cart accessibility between the Historic District and the Bay Creek Golf Community has been completed and the signage has been placed.
  - Community Group, the homeowners association for Bay Creek, is working with the Bay Creek property owners to connect to the Town's Golf Cart Path along the front of the Bay Creek Resort property. A meeting will be scheduled in August for the members to vote on the issue.
- **Technology / Tourism Zone:** Staff continues to work to develop an Operations Manual and contract requirements which would be completed prior to moving forward with approval of the new ordinances.
- **Virginia Tourism Corporation Marketing Leverage Program:** Northampton County, in partnership with the Town of Cape Charles, Northampton County Chamber of Commerce, Bay Creek Resort & Club, Sunset Beach Resort, Chatham Vineyards and YMCA Camp Silver Beach, received notification that over \$37K in grant funds has been awarded for the regional marketing campaign "Cross the Bay for a Day, Better Yet Stay" which targets the Hampton Roads region, more specifically the Virginia Beach area and the military market to promote the lower Eastern Shore region. [Click here](#) to read the Press Release.



## TOWN MANAGER (CONTINUED)

### • **Tall Ship Initiative / OpSail 2012:**

- The OpSail Community meeting on 7/27 went well with representation from Cape Charles, Exmore, Eastville and Northampton County. County Administrator Katie Nunez and David Kabler gave a presentation providing the community with information on programs and explaining how they could be a part of the OpSail festivities. Another meeting will be scheduled for the end of September.
- The **Eastern Shore of Virginia Festivals (ESVF)** organization, which is comprised of representatives from the Chamber of Commerce, the Town of Cape Charles, the Cape Charles Business Association and Bay Creek Resort & Club, are considering the County's request to organize OpSail 2012 and the Tall Ships Initiative. The bylaws for the ESVF are general in nature and their goal is to take on additional events as the Birding Festival gets established and gains momentum.

### • **The Virginia Tourism Corporation / Lynne Lochen:**

- On 6/16, Ms. Lynne Lochen gave a great presentation to the Cape Charles Business owners. Some of the attendees were so impressed with the feedback given at the meeting that they have asked her to give another presentation more focused on customer service.
- **Two Customer Service Training Seminars** have been scheduled for Tuesday, 8/9, at 10:30 AM and 2:00 PM in the Cabana Room, second floor of the Aqua restaurant. 2 sessions were scheduled to enable business owners to split their staff so everyone can attend. Each session will last approximately 1 hour 15 minutes.

### • **Cape Charles Memorial Library:**

- A Council Work Session was held on 7/28 with members of the Friends of the Cape Charles Memorial Library and the Library Board to discuss the future of the Cape Charles Memorial Library and possible locations for the relocation and expansion of the Library. Several locations were discussed and staff is researching the options available for the future expansion of the Library.

### • **The Town Council Regular Meeting** will be held on Thursday, 8/11, beginning at 6PM. Agenda items include:

- IT Support Services Contract
- Request for Proposals for Local Town Attorney
- Virginia Department of Health Planning and Design Grant
- Delinquent Tax Collections
- PNC Bank Tax Anticipation Loan
- Zoning Ordinance Modifications

**We hope to see you all in Town for the 125<sup>th</sup> Anniversary Celebration Kick-Off Parade and Chesapeake Bay Buy Boat Reunion festivities this weekend!**

## UPCOMING EVENTS IN CAPE CHARLES

- The [Chesapeake Bay Buyboat Association](#) are holding their Annual Reunion at Cape Charles Harbor from 8/5/2011 – 8/8/2011. The boats will be open to the public to tour and we are definitely excited to host their event this year! [SCHEDULE OF EVENTS](#)
- **Harbor Party:** 8/5 at the Cape Charles Harbor, 6:00 PM – 10:00 PM.
- **Cape Charles 125<sup>th</sup> Anniversary Celebration Kick-Off Parade:** 8/6 at 10:00 AM with the **Shriners** and **Knights of Columbus** as special guests! [SCHEDULE OF EVENTS](#) / [EVENT GUIDE](#)
- **Chamber of Commerce Harbor Party:** 8/6 at the Cape Charles Harbor, 6:00 PM – 10:00 PM.
- **Chamber of Commerce Harbor Party:** 9/3 at the Cape Charles Harbor, 6:00 PM – 10:00 PM.
- **Cape Charles Annual Fall Festival:** 9/24. More details to come.
- **Annual Birding & Wildlife Festival:** 10/7. More details to come.
- **Holiday Progressive Dinner Tour:** 12/2. More details to come.

Any reference to an external website is for public information only and does not constitute an endorsement of that website.

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